

Landlord's Guide to Fees



The guide below shows all landlord fees shown both inclusive and exclusive of VAT.

P.J.J.S. Management Services Limited is a member of The Property Ombudsman www.tpos.co.uk

Fees	Gross (Inclusive of VAT)	Net (Exclusive of VAT)
Full Management Fee	12% of monthly rent	10% of monthly rent
Find a Tenant Only	120% of one months rent	One months rent
Rent and Collection	9.6% of monthly rent	8% of monthly rent
Full Management Plus	16.8% of monthly rent	14% of monthly rent
Drawing up of New Tenancy Agreement †	£150.00	£125.00
Empty Property Visits	£60.00 per visit	£50.00 per visit
Works over £250.00 – Instruction and management of approved contractor works	12% of net invoice	10% of net invoice
Additional Administration Fee (administration charge outside of day to day management)	£54.00 per hour/part thereof	£45.00 per hour/part thereof
Court Attendance – member of P.J.J.S. Management Services Limited staff to attend and give evidence	£240.00 per hour/part thereof	£200.00 per hour/part thereof
'Right To Rent' Checks	£60.00 per applicant*	£50.00 per applicant*
EPC – Energy Performance Certificate – P.J.J.S. Management Services Limited do not provide this service in-house, however we can on the Landlords instruction appoint an approved Energy Assessor to provide an EPC	£60.00 **	£60.00**
Inventory and Check In - P.J.J.S. Management Services Limited do not provide this service in-house, however we can on the Landlords instruction appoint an approved Professional Inventory Company	Prices available on request	
Pre and Post Tenancy Cleaning - P.J.J.S. Management Services Limited do not provide this service in-house, however we can on the Landlords instruction appoint an approved contractor	Prices available on request	

† For amendments to original agreement only.

* On Landlord's instruction outside of the usual credit referencing and tenancy set up.

** An additional £5.00 will be charged for properties outside of the Maidstone area.